OTTAWA FLYING CLUB

Stop Dreaming, Start Flying!

Safety Policy

The Ottawa Flying Club strives to take a professional and proactive approach to safety in all of its operations, in order to provide all employees with a safe and healthy working environment.

It is the company's intention to reduce or eliminate all injury to personnel and accidental damage to equipment and property.

The Ottawa Flying Club has implemented an Operational and Safety Reporting System to aid students, members, and staff in reporting any unsafe practices, conditions, or abnormal events that take place during flight, on the ground or in the office.

Responsibility for the management of the company's Operational and Safety Reporting System is assigned to the Safety Officer. The Safety Officer shall report directly to the Chief Flight Instructor and have direct access to the Accountable Executive, if required.

Responsibility for the implementation the Operational and Safety Reporting System rests with the Accountable Executive and General Manager. This responsibility includes the authority and funding to establish support for the program. All senior management will be held accountable to ensure reasonable steps are taken to prevent incidents and accidents.

In The Ottawa Flying Club's ongoing effort to identify any and all hazards, the company has implemented concepts of a just culture. This will ensure protection to anyone reporting any safety hazards or events. For more detailed information on this process and the protections it affords refer to company's Non-Punitive Policy. When dealing with safety issues, all company management will strictly adhere to this protocol.

All employees, members, and students are required to actively report safety issues through a submission to the company's Operational and Safety Reporting System or through communicating directly with the Safety Officer or Chief Flight Instructor.

Joshua Shea, General Manager